**Communicating in a Team Situation**

**– Group Discussion**

Divide the class into three groups and assign one of the

following skills to each group:

• effective listening skills (e.g., staying quiet when someone is

giving a presentation)

• effective speaking skills (e.g., changing language and tone to

make the message clearer and/or more appealing to the

listener)

• effective non-verbal skills that enhance effective

communication (e.g., using appropriate body language such

as smiling, affirmative nod of head)

Each group lists behaviours and strategies that exemplify the

given skill.